**Title:** 4-H Camp Medical Professional

**Responsibilities:**

1. Consult with Camp Group chair and agents before camp begins. Complete required forms i.e. 4-H Participation Form.
2. Be available to take parents’ phone calls concerning youths’ health before camp.
3. Consult with your co-medical personal before camp.
4. Visit with the Rock Springs Administrator for orientation of nurse’s center and Rock Springs emergency procedures.
5. Ability to work as a team player with a co-medical professional.
6. Read the camper participation forms and note medical needs.
7. At the beginning of camp consult with parents or agents if needed concerning campers’ medical needs.
8. Sort and organize the campers’ medications.
9. Develop a method (i.e. chart, file, file-box) for distributing campers’ medications.
10. Record all camper visits to the nurse’s center.
11. Be available at all times for emergencies either via radio or in person. One medical professional needs to be available at the nurse’s center at all times.
12. Re-package unused medicines at the close of camp and return to campers.
13. Complete Rock Springs log books and visit with Rock Springs Administrator before leaving camp.

**Skills/Knowledge Needed:**

* At least one of the certified medical professionals must be a doctor or nurse (RN, LPN). The second medical professionals may be a doctor, nurse (RN, LPN) or and EMT.
* Ability to work with youth and consult with parents.
* Verbal and written communication skills.
* Organizational competencies.
* Must complete and turn in a Participation form.
* Must complete the volunteer screening application with references, National Criminal Background Check and Kansas Child Abuse & Neglect Central Registry.

**Time Required: Resources Available:**

* Camp: June 19 – 22, 2018 (4 days/3 nights) - Extension Agents
* Camp Counselor Training: June 18, 2018 (1 day) - Rock Springs Administrator
* Pre-camp: Variable

**Benefits:**

* Opportunity to enjoy Rock Springs Ranch
* Personal reward of knowing campers are well taken care of
* Monetary

**Expectations of Position:**

* Safe Camp & Healthy Campers
* Youth participants receive adequate medical attention for routine and emergency needs.

**Contact Person(s):**

Camp Group Chair: Alyssa Rippe (785) 475-8121, [alyssar@ksu.edu](mailto:alyssar@ksu.edu)

Camp Group Chair-Elect: Ashley Conness (785) 743-6361, acoker@ksu.edu