

TWIN CREEKS EXTENSION DISTRICT #9

EXECUTIVE BOARD MEETING

MAY 19, 2021 NORTON CO. 4-H BUILDING 6:30 P.M.

MEMBERS PRESENT: JULIE DAVIS, SHERYL UNGER, CINDY LINNEN, KYLE EMIGH, CHRIS HARTING, TRAVIS HISSONG, RHONDA GAEDE, TERRY GRIFFITH, BRET MARIETTA, MIKE NEFF, ROBERTA SHIPLEY, AND REGINA STARK

MEMBERS ABSENT: DARREN OELKE

AGENTS PRESENT: JENILEE GODSEY, PATSY MADDY, ALYSSA RIPPE-MAY, KAREN SHEPARD, AND KEITH VANSKIKE.

GUESTS PRESENT: REGIONAL DIRECTOR, MARY SULLIVAN, VIA ZOOM.

CALL MEETING TO ORDER: CHAIRMAN, JULIE DAVIS, CALLED THE MEETING TO ORDER AT 6:43 P.M.

ROLL CALL: CINDY LINNEN CALLED ROLL WITH 12 MEMBERS PRESENT, 1 MEMBER ABSENT , 5 AGENTS AND 1 GUEST PRESENT.

PUBLIC COMMENT: NONE

COMMUNICATIONS: NONE

PROGRAM HIGHLIGHT: COMMON SPRING HORTICULTURE QUESTIONS- AGENTS, KEITH VANSKIKE AND ALYSSA RIPPE-MAY REPORTED AND DEMONSTRATED WITH SLIDES OF NUMEROUS SPRING PLANT PROBLEMS AND TREATMENT FOR THEM SUCH AS, WINTER DAMAGE, PINE TIP BLIGHT, NEEDLE BLIGHT, WHEAT STRIPE RUST, CEDAR APPLE RUST AND IRON CHLOROSIS.

CONSENT ITEMS: TRAVIS HISSONG MOVED TO ACCEPT THE APRIL MEETING MINUTES, APRIL TREASURER'S REPORT, EXPENSE LISTING AND THE BUDGET REPORT AS PRINTED. CHRIS HARTING SECONDED THE MOTION AND THE MOTION CARRIED UNANIMOUSLY.

REVIEW AGENDA FOR ADDITIONS/DELETIONS: CHAIRMAN, JULIE DAVIS, REQUESTED AN ADDITION BE MADE TO THE NEW BUSINESS ITEMS REGARDING BACKGROUND CHECKS.

BOARD LEADERSHIP: INTERIM DISTRICT DIRECTOR, ALYSSA RIPPE-MAY, STATED THERE ARE SIX BOARD MEMBERS WHOSE TERMS WILL EXPIRE THIS YEAR. ANY MEMBER WHO PLANS TO RE-RUN FOR A BOARD POSITION MUST FILE THEIR REQUEST BY JUNE 1, 2021 NO LATER THAN 12 NOON IN THEIR COUNTY CLERK'S OFFICE. THERE ARE ALSO 2 VACANCIES FOR GRAHAM COUNTY AND 1 VACANCY FOR NORTON COUNTY IF ANYONE KNOWS OF SOMEONE WHO MAY BE INTERESTED IN SERVING ON THE BOARD PLEASE ENCOURANGE THEM.

COMMITTEE REPORTS: NONE

OLD BUSINESS: 4-H PROGRAM ASSISTANT POSSIBILITIES AND CANDIDATES – CINDY LINNEN MADE A MOTION TO GO INTO EXECUTIVE SESSION FOR 15 MINUTES WITH BOARD MEMBERS, AGENTS, AND REGIONAL DIRECTOR, MARY SULLIVAN, TO DISCUSS NON-ELECTED PERSONNEL AT 7:08 P.M. MIKE NEFF SECONDED THE MOTION AND THE MOTION CARRIED UNANIMOUSLY. BOARD RETURNED TO

REGULAR SESSION AT 7:23 P.M. CINDY LINNER MOVED TO RETURN TO EXECUTIVE SESSION FOR ANOTHER 15 MINUTES AT 7:24 P.M. WITH SAME MEMBERS PRESENT AND TO CONTINUE THE DISCUSSION ON NON-ELECTED PERSONNEL. RHONDA GAEDE SECONDED THE MOTION AND THE MOTION CARRIED UNANIMOUSLY. BOARD RETURNED TO REGULAR SESSION AT 7:30 P.M. RHONDA GAEDE MOVED TO TURN THE HIRING OF 2 PROGRAM ASSISTANTS FROM THE CANDIDATES OVER TO THE HIRING COMMITTEE WITH THE BOARD'S RECOMMENDATIONS OF SALARIES. REGINA STARK SECONDED THE MOTION AND THE MOTION CARRIED UNANIMOUSLY. HIRING COMMITTEE CONSISTS OF A BOARD MEMBER FROM EACH COUNTY. JULIE DAVIS, GRAHAM, RHONDA GAEDE, SHERIDAN, CINDY LINNER, NORTON, AND MIKE NEFF OF DECATUR.

SHERIDAN AGENT PLAN – REGIONAL DIRECTOR, MARY SULLIVAN, REPORTED TO THE BOARD THAT THE HIRING FREEZE AT KSU WILL SOON GO INTO A FROST AND THE POSSIBILITY FOR HIRING WILL SOON BE OUT.

NT OFFICE SIGNAGE - KEITH VANSKIKE REPORTED ON HIS SEARCH FOR THE SIGNS FOR THE OFFICE BUILDING AND SHOWED THE BOARD PICTURES THAT WERE A POSSIBILITY. BOARD SUGGESTED SIGNS BE PLACE ON WEST AND NORTH SIDES OF BUILDING OF A POSSIBLE 36X48 SIZE AND A SIGN ON THE ENTRANCE DOOR. KEITH WILL CHECK ON THE PRICES FOR THE TWO SIGNS AND REPORT BACK TO THE BOARD.

SHOOTING SPORTS INSURANCE – NO UPDATE

VEHICLE FOR GRAHAM COUNTY – AGENT KAREN SHEPARD REPORTED ON HER SEARCH FOR A VEHICLE WITH PICTURES AND ESTIMATES. RHONDA GAEDE MOVED TO ALLOW AGENTS KAREN AND KEITH THE AUTHORITY TO PURCHASE A VEHICLE OF THEIR CHOICE IN THE PRICE RANGE OF \$17,500 TO \$20,000.00. KYLE EMIGH SECONDED THE MOTION AND THE MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS:

KSRE COVID POLICY UPDATE EFFECTIVE MAY 5, 2021 - THIS CAN BE VIEWED AT <https://ksre.k-state.edu/Tuesday/announcement/?id=75216> FOR THE FULL DETAILS. IT BASICALLY IS REPORTING THAT NO MASK OF SOCIAL DISTANCING AT 4-H PROGRAMS IS REQUIRED.

OFFICE PROFESSIONAL CANDIDATES: NO ONE HAS APPLIED FOR GRAHAM COUNTY POSITION.

2020 AUDIT – INTERIM DIRECTOR, ALYSSA RIPPE-MAY, REPORTED THAT SHE HAS RECEIVED NOTIFICATION THAT A FULL AUDIT IS REQUIRED AND THE COST WILL BE APPROXIMATELY IN THE \$3,000 TO \$4,000.00 RANGE. ROBERTA SHIPLEY MOVED TO APPROVE THE 2020 FULL AUDIT. RHONDA GAEDE SECONDED THE MOTION AND THE MOTION CARRIED UNANIMOUSLY.

NATIONAL AG IN THE CLASSROOM– AGENT PATSY MADDY REPORTED THAT SHE RECEIVED A \$500.00 KOON SCHOLARSHIP TO ATTEND THE CONFERENCE SCHEDULED FOR JUNE 28, TO JULY 1, 2021 IN DES MOINES, IOWA. SHE WILL NOT BE ABLE TO ATTEND DUE TO THE FAIR ACTIVITIES AND SUCH GOING ON IN THE DISTRICT. SHE WILL BE ABLE TO TAKE THE VIRTUAL CLASSES WITH THE REGISTRATION COST OF \$50.00 WHICH THE COST WILL COME FROM THIS AWARD. THIS PRESENTED AN OPPORTUNITY FOR THE NW 4-H ADVISORY TO ASSIST WITH THE FUNDING FOR THE VIRTUAL CONFERENCE FOR A TOTAL OF 10 EXTENSION STAFF TO REGISTER AND ATTEND VIRTUALLY.

BACKGROUND CHECKS - INTERIM DIRECTOR, ALYSSA RIPPE-MAY, ASKED THE BOARD ABOUT BACKGROUND CHECKS IF THEY WOULD CHOOSE TO HAVE THOSE DONE AT A COST OF \$19.25 EACH. RHONDA GAEDE MOVED TO HAVE ALL EMPLOYEES INCLUDING THE CURRENT OP'S AND ANY FUTURE HIRED EMPLOYEES TO HAVE A FULL BACKGROUND CHECK DONE. TRAVIS HISSONG SECONDED THE MOTION AND THE MOTION CARRIED UNANIMOUSLY.

NOTES FOR NEXT MONTH'S AGENDA: NONE

ADJOURN: TRAVIS HISSONG MOVED TO ADJOURN AT 8:23 P.M. SHERYL UNGER SECONDED THE MOTION AND MOTION CARRIED UNANIMOUSLY.

UPCOMING EXECUTIVE BOARD MEETINGS:

JUNE 16, 2021 @ 6:30 P.M. – GRAHAM CO 4-H BUILDING

JULY 21, 2021 @ 6:30 P.M. – SHERIDAN CO 4-H BUILDING

AUGUST 18, 2021 @ 6:30 P.M. - DECATUR CO 4-H BUILDING

SEPTEMBER 15, 2021 @ 6:30 P.M. – NORTON CO 4-H BUILDING

RESPECTIVELY SUBMITTED,

SHERYL UNGER, SECRETARY