

**TWIN CREEKS EXTENSION DISTRICT #9**

**EXECUTIVE BOARD MEETING**

**MARCH 17, 2021 6:30 P.M.**

**SHERIDAN COUNTY 4-H BUILDING**

**BOARD MEMBERS PRESENT: JULIE DAVIS, SHERYL UNGER, CINDY LINNEN, KYLE EMIGH, CHRIS HARTING, TRAVIS HISSONG, RHONDA GAEDE, BRET MARIETTA, MIKE NEFF, ROBERTA SHIPLEY.**

**MEMBERS PRESENT VIA ZOOM: DARREN OELKE AND REGINA STARK.**

**AGENTS PRESENT: JENILEE GODSEY, PATSY MADDY, ALYSSA RIPPE-MAY, KAREN SHEPARD AND KEITH VANSKIKE.**

**OTHERS PRESENT: CLINT MILLIAMIN, SHERIDAN CO. FAIR BOARD, AND VIA ZOOM MOLLY MADDY, JOHNSON CO. EXTENSION, AND REGIONAL DIRECTOR, MARY SULLIVAN.**

**CALL MEETING TO ORDER: CHAIRMAN, JULIE DAVIS, CALLED THE MEETING TO ORDER AT 6:41 P.M.**

**ROLL CALL: CINDY LINNEN CALLED ROLL CALL.**

**PUBLIC COMMENT: SHERIDAN COUNTY FAIR BOARD MEMBER, CLINT MILLIAMIN, WAS PRESENT AND DISCUSSED THAT THE FAIR BOARD WOULD LIKE TO WORK WITH THE EXTENSION BOARD ON THE RESPONSIBILITIES OF EACH BOARD CONCERNING THE SHERIDAN CO. FAIR.**

**PROGRAM HIGHLIGHT: SWINE ACROSS KANSAS – AGENTS JENILEE GODSEY AND PATSY MADDY WITH GUEST MOLLY MADDY, JOHNSON CO. PROGRAM MANAGER, INFORMED THE BOARD OF THEIR EDUCATION IN THE 4-H SWINE PROJECT LEARNING THEORY ACROSS KANSAS ON LINE OF THE HOW'S TO PURCHASE AN ANIMAL FOR THEIR PROJECT. THE FIRST SESSION WAS HELD ON 3/7/21 WITH 150 IN ATTENDANCE AND 316 REGISTERED FOR THE WORKSHOP. THE NEXT WORKSHOP WILL BE ON 4/11/21 ON FEEDING AND SHOWMANSHIP. THE AGENTS GOAL WAS TO PUT EDUCATION OUT THERE FOR THE 4-H'ERS AND PARENTS. THERE WILL BE A FUTURE SESSION ON DISEASES.**

**WALK KANSAS - AGENT KAREN SHEPARD REPORTED TO THE BOARD THAT THE WALK ACROSS KANSAS PROGRAM REGISTRATION IS \$10.00 PER PERSON AND WILL BE AVAILABLE ON LINE TO REGISTER UNTIL THE END OF THE MONTH. THIS IS AN 8 WEEK STATEWIDE PROGRAM THE BEGINS LATE MARCH THROUGH MAY.**

**CONSENT ITEMS: TRAVIS HISSONG MOVED TO APPROVE ALL OF THE CONSENT ITEMS OF FEBRUARY MEETING MINUTES, EXPENSE LISTING AND BUDGET REPORT WITHOUT THE TREASURER'S REPORT DUE TO SOME QUESTIONS REGARDING IT. CHRIS HARTING SECONDED THE MOTION AND THE MOTION CARRIED UNANIMOUSLY. THE FEBRUARY TREASURER'S REPORT WAS CLARIFIED IN REGARD TO THE VACATION PAYOUT TO STACY BROWN. TRAVIS HISSONG MOVED TO APPROVE THE TREASURER'S REPORT WITH THE CLARIFICATION. RHONDA GAEDE SECONDED THE MOTION AND THE MOTION CARRIED UNANIMOUSLY.**

**REVIEW AGENDA FOR ADDITIONS/DELETIONS: ADD SHOOTING SPORTS UNDER OLD BUSINESS.**

**BOARD LEADERSHIP: - PROGRAM PARITY AND REACHING UNDERSERVED AUDIENCES - INTERIM DISTRICT DIRECTOR ALYSSA RIPPE-MAY LEAD THE BOARD ON WHAT THE EXTENSION DOES AND HOW WELL IT COMPARES TO LOCAL DEMOGRAPHICS.**

**OLD BUSINESS:**

**SHOOTING SPORTS INSURANCE – AGENTS ALYSSA RIPPE-MAY AND PATSY MADDY ARE STILL WORKING ON FINDING AN INSURANCE COMPANY THAT WILL COVER THIS PROGRAM.**

**4-H PROGRAM ASSISTANT POSSIBILITIES – WAS TABLED UNTIL THE END OF THE MEETING.**

**NEW BUSINESS:**

**COUNTY FAIR MEMORANDUM OF UNDERSTANDING – THIS IS FOR PARTNERSHIP WITH EACH COUNTY WITH THE PURPOSE OF WHAT THE FAIR BOARD AND EXTENSION IS RESPONSIBLE FOR TO WORK TOGETHER FOR THE GOOD OF THE COMMUNITY.**

**SNAP-ED MEMORANDUM OF UNDERSTANDING – AGENT KAREN SHEPARD WOULD LIKE TO APPLY FOR A SNAP-ED GRANT FOR NEXT YEAR THIS APPLICATION IS DUE 4/2/21. THIS WOULD PROVIDE EDUCATION PROGRAMS FOR THE LOWER CLASS POPULATION. TRAVIS HISSONG MOVED TO ALLOW AGENT KAREN SHEPARD TO APPLY FOR THIS GRANT. RHONDA GAEDE SECONDED THE MOTION AND THE MOTION CARRIED UNANIMOUSLY.**

**2019 NAE 4-H ANNUAL CONFERENCE EXPENSE REPORT – PATSY- AGENT PATSY MADDY REPORTED TO THE BOARD THAT THE REGISTRATION WILL BE PAID IN FULL FOR THE NATIONAL MEETING IN MEMPHIS, TN. THERE ARE NO DATES FOR THE MEETING AS OF YET.**

**SAFETY DEPOSIT BOX – TRAVIS HISSONG MADE THE MOTION TO LIST THE CHAIRMAN, VICE-CHAIRMAN AND TREASURER ON THE SAFETY DEPOSIT BOX. CHRIS HARTING SECONDED THE MOTION AND THE MOTION CARRIED UNANIMOUSLY.**

**DECATUR POSTAGE METER CONTRACT – DC AGENT ALYSSA RIPPE-MAY GAVE THE QUOTED AMOUNT OF \$ 314.55 AS THE BUY OUT OF THE CONTRACT WHICH WOULD SAVE OVER TIME \$600.00 TO THE END OF THE CONTRACT SET TO END 2023. THE CONFUSION IN UNDERSTANDING THE BUY OUT AS \$899.00 FOR SHERIDAN COUNTY. CINDY MADE THE MOTION TO SEND A CHECK FOR DECATUR COUNTY FOR THE BUY OUT OF \$ 314.55 AND WHEN CHECK CASHED FIND OUT WHY SHERIDAN COUNTY WAS SO HIGH. SHERYL UNGER SECONDED THE MOTION AND THE MOTION CARRIED UNANIMOUSLY.**

**SHERIDAN AGENT POSITION – REGIONAL DIRECTOR, MARY SULLIVAN, STATED THAT THE K-STATE HIRING FREEZE IS STILL IN EFFECT AND SHE IS NOT AWARE OF HOW MUCH LONGER IT WILL LAST.**

**CPR TRAINING FOR STAFF – AGENT KAREN SHEPARD REPORTED THAT THE GRAHAM CO HOSPITAL OFFERED FOR THE EXTENSION STAFF WITH 4 AT A TIME TO TAKE THE CPR TRAINING FOR \$35.00 PER PERSON FOR THE 2 HOUR SESSION. RHONDA GAEDE MOVED TO PAY THE COST AND ALLOW ANY AND ALL STAFF TO DO THE CPR TRAINING AS NEEDED. TRAVIS HISSONG SECONDED THE MOTION AND THE MOTION CARRIED UNANIMOUSLY.**

**NORTON OFFICE SIGNAGE – AGENT KEITH VANSKIKE WILL CHECK ON GETTING A SIGN FOR THE NORTON OFFICE TO ALLOW THE COMMUNITY AND ANYONE VISITING TO KNOW WHERE THE OFFICE IS LOCATED. HE WILL CHECK ON BOTH SINGLE SIDED AND DOUBLE SIDED.**

**COMMISSIONER UPDATES PLAN – SHERIDAN CO COMMISSIONERS ARE CONCERNED ABOUT THE BUDGET AND WOULD LIKE FOR BOARD MEMBERS AND AGENTS TO COME TO THE COMMISSIONER MEETINGS.**

**NOTES & ANNOUNCEMENTS – NEED ANY REQUESTS FOR NEXT MEETING. NEED SIGNATURES FOR SIGNATORY CARD AND SNAP-ED MOU.**

**THE BOARD RETURNED TO THE OLD BUSINESS OF THE 4-H ASSISTANT POSSIBILITIES - TRAVIS HISSONG MOVED TO GO INTO EXECUTIVE SESSION FOR 30 MINUTES TO DISCUSS NON-ELECTED PERSONEL WITH THE BOARD, INTERIM DIRECTOR, ALYSSA RIPPE-MAY AND REGIONAL DIRECTOR, MARY SULLIVAN IN ATTENDANCE. MIKE NEFF SECONDED THE MOTION AND THE MOTION CARRIED UNANIMOUSLY. BOARD RETURNED TO REGULAR SESSION WITH ALL MEMBERS AND AGENTS PRESENT. A COMMITTEE CONSISTING OF ONE MEMBER FROM EACH COUNTY WAS FORMED TO SERVE TO RESEARCH THE PROGRAM ASSISTANT JOB DESCRIPTION. THE COMMITTEE WILL BE JULIE DAVIS GH CO, CINDY LINNER NT CO, RHONDA GAEDE SH CO, AND TRAVIS HISSONG DC CO. TRAVIS HISSONG MADE THE MOTION TO ALLOW THE PROGRAM COMMITTEE TO START WORKING ON HIRING A PROGRAM ASSISTANT TO BE BASED IN SHERIDAN CO AND TO WORK MOSTLY WITH BOTH DECATUR CO AND SHERIDAN CO. RHONDA GAEDE SECONDED THE MOTION AND THE MOTION CARRIED UNANIMOUSLY.**

**ADJOURN: TRAVIS HISSONG MOVED TO ADJOURN THE MEETING. RHONDA GAEDE SECONDED THE MOTION AND THE MOTION CARRIED UNANIMOUSLY.**

**MEETINGS:**

**4/21/21 @ 6:30 DC CO BEE BUILDING**

**5/29/21 @ 6:30 NT CO 4-H BUILDING**

**6/16/21 @ 6:30 GH CO 4-H BUILDING**

**7/21/21 @ 6:30 SD CO 4-H BUILDING**

**RESPECTIVELY SUBMITTED,**

**SHERYL UNGER, SECRETARY**

